

FUNERAL CLAIM FORM

- Subject to 4 weeks’ consecutive contributions at date of death / 26 weeks for the Extended Family Cover.
- Only fully completed applications will be processed.
- Making use of AVBOB (as a preferred service provider), funeral claims will be guaranteed subject to specified criteria.

MISA Head Office
 201 MISA Centre, 12 Fir Drive
 Northcliff Ext 2, Johannesburg, 2195
 PO Box 1604, Northcliff, 2115
 Claims Department
 086 099 4147 | claims@ms.org.za

Deceased’s Details				
Surname			Gender	
Full Names			Relationship to member	
ID Number			Date of Death	
Which funeral parlour are you using?	AVBOB	Doves	Martins	Other (Please specify)
Details of Member				
MISA Membership No.		ID Number		
Surname		Full Names		
E-mail		Cell Number		
Bank Name		Acc No.		
Branch Code		Type Acc		
Member’s Employer Details				
Company Name				
Tel. Number			E-mail	
Compulsory Source Documentation				
<ul style="list-style-type: none"> • Certification must be by a Commissioner of Oaths and may <u>not be older than six months</u>. (To contain signatory’s Signature; Full Names; Designation; Business Name; Business’ Physical Address and/or Contact Details and Date.) • Affidavits must be signed in the presence of a Commissioner of Oaths and <u>should not be older than six months</u>. 				
1	Certified copy of member’s ID.		2	Certified copy of deceased dependant’s ID.
3	Certified copy of Death Certificate		4	Stamped Bank Statement <u>or</u> Bank Confirmation Letter not older than three months
5	In the event of the death of a spouse/life partner, the following proof of relationship is required: <ul style="list-style-type: none"> • Certified copy of Marriage Certificate. In the absence of a Marriage Certificate, affidavits from the member and 2 of the deceased’s family members stating that the member and the deceased were still <i>living together</i> as <i>common-law-spouses</i> at the time of death. One of the following certified source documents needs to be submitted alongside the 3 affidavits: <ul style="list-style-type: none"> • Lease Agreement; Joint property or household budget • Beneficiary on retirement fund • Dependant on medical aid scheme • Traditional Certificate/Lobola Letter 			
6	In the event of the death of a child, the following proof of parenthood is required: <ul style="list-style-type: none"> • Certified unabridged birth certificate containing member’s details. In the absence of the member’s details on the certificate, one of the following certified source documents are required alongside an affidavit from the member and 2 affidavits from non-direct family members stating parenthood. <ul style="list-style-type: none"> • Dependant on Medical Aid Scheme • Letter from religious institution • Letter from hospital • Paternity/Maternity test results 			
I solemnly declare that the particulars detailed above are true and correct.				
Signature of Claimant			Date	