

PHILLECIA NAICKER

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OPEN TO THE FOLLOWING POSITIONS:

Procurement administrator | Manager
Logistics coordinator | Manager
Supply Chain administrator | Manager
Estimator (freight) | Demand Planner
Operations Management

PROFESSIONAL SUMMARY

Dynamic and results-driven Supply Chain Management professional with a Bachelor of Commerce degree conferred Cum Laude. With over a decade of experience in cost estimation and logistics, I have developed a keen analytical acumen that allows me to optimize procurement strategies and streamline supply chain processes. My background includes successfully leading cross-functional teams, implementing data-driven forecasting techniques, and achieving significant cost reductions. I am passionate about transitioning into a logistics-focused role where I can leverage my expertise to drive operational efficiency, enhance supplier relationships, and contribute to the overall success of the organization. Committed to continuous professional development, I thrive in fast-paced environments and am eager to tackle new challenges within the supply chain landscape.

CORE COMPETENCIES

Supply Chain Optimization
Logistics Management
Cost Estimation
Procurement Strategy
Data Analysis
Forecasting & Demand Planning
Team Leadership
ERP System Administration
Negotiation & Supplier Relationship Management
Problem Solving

EDUCATION

Matriculation | Lenasia South Secondary, Johannesburg | 2005
Bachelor of Commerce in Supply Chain Management (Conferred Cum Laude) | MANCOSA, Johannesburg | 2023

Subjects:

Introduction to Business Management | Economics 1A | End user computing | Business Mathematics | Introduction to Functional Areas of Management | Economics 1B | Financial Reporting and Analysis | Introduction to Information Systems | Organizational Leadership | Business Law | Principles of Supply Chain Management | Entrepreneurship and Small Business | Management Accounting | Strategic Sourcing | Business Statistics | Principles of Project Management | Financial Planning and Control | Global Business and Strategy | Integrated Logistics Management | Modern Perspectives of Purchasing Management | Operations Management in Supply Chain | Integration and Alignment in Current Supply Chain Systems | Supply Chain Relationship Management and Enterprise Planning | Supply Chain Quality and Risk Management

CERTIFICATIONS

Estimating for Printers Certification (Distinction), Printing Industries Federation of South Africa (PIFSA), Johannesburg, 2019
Computer Clerk Qualification (Distinction), Academy of Learning, Johannesburg, 2006

CAREER ACHIEVEMENTS

Consistently started at the bottom and advanced to the highest position within two years at both previous and current companies.

Demonstrated a strong commitment to professional growth and excellence, contributing to organizational success despite the lack of formal awards or recognition in the current company.

PROFESSIONAL EXPERIENCE

Job Title - Head Cost Estimator

Company - Remata Print and Communications, Midrand, Johannesburg

Dates - Oct 2011 – Present

Reason for wanting to leave – Growth & new challenge

Duties:

Led the cost estimation process by employing advanced supply chain expertise to meticulously analyze complex technical drawings and specifications, developing cost-effective strategies that align with client requirements while achieving a 98% precision rate in quotations, which significantly enhanced client trust and satisfaction.

Implemented sophisticated forecasting techniques using comprehensive historical data analysis, resulting in a 10-15% reduction in material costs. This proactive approach not only improved procurement efficiency but also allowed the organization to maintain competitive pricing in the market.

Collaborated with cross-functional teams, including production, prepress, and finishing, to evaluate and select the most efficient processes and machinery for major projects. This collaborative effort ensured substantial cost savings while maintaining high-quality standards, ultimately contributing to the company's bottom line.

Managed and mentored the estimating team, fostering a culture of accuracy and accountability. Ensured the team delivered precise and timely quotes by implementing best practices, adhering to company policies, and aligning outputs with customer specifications, thereby enhancing overall team performance.

Enhanced the use of the ERP system to streamline the estimation process, improving estimate accuracy by 99% and reducing human errors by 90%. This involved training team members on system functionalities and best practices, which led to quicker turnaround times for quotes and more reliable data for decision-making.

Job Title - Customer Service/RMA Supervisor

Company - Corex, Midrand, Johannesburg

Dates - March 2007 – September 2011

Reason for leaving – Growth

Duties:

Oversaw the return merchandise authorization (RMA) process, managing the inbound and outbound flow of faulty stock to enhance customer satisfaction.

Developed and refined RMA procedures, resulting in minimized return cycle times and improved operational efficiency.

Analyzed trends and customer feedback to identify improvement areas, engaging manufacturers to resolve quality concerns within the supply chain.

Collaborated with logistics and sales teams to optimize the RMA process and improve service delivery.

Recognized as the top performer at the Corex year-end function in 2009.

REFERENCES

Available upon request.